

# ASTON BY BUDWORTH PARISH COUNCIL

Clerk to the Council : Helen Percival [clerk@astonbybudworthpc.co.uk](mailto:clerk@astonbybudworthpc.co.uk)

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Minute of a meeting of the Parish Council held at 7:30 PM on 09.05.2022 at High  
Legh Village Hall

Those present: Daniel Gething                      Chairperson  
                    Alan Percival                              Finance Officer  
                    Ivan Shepherd

Apologies: Ryan Lee  
                    Philip Acton  
                    Steve Wilkinson  
                    Richard Ford  
  
                    Kate Parkinson

In attendance: Helen Percival (Clerk to the Parish Council)

## **1. Apologies for absence**

1.1. Four Cllrs had sent apologies to the clerk prior to the meeting along with apologies from Kate Parkinson.

## **2. Confirmation of minutes from previous meeting**

2.1. The minutes for the previous meeting were proposed by I.S, seconded by AP and signed by DG.

## **3. Parish Council House keeping**

3.1. Items 3.1-3.4 reviewed and discussed by Cllrs, DG proposed the council accept all the proposals put forward by the Clerk, all Cllrs agreed. The clerk to update all items and put on website if required.

*3.1 Declaration of Acceptance (update)*

*3.2 Cheshire East code of conduct*

*3.3 Register of Members interest (update)*

*3.4 Standing Orders (review)*

## **4. Declaration of interests**

4.1. No Declarations in relation to this agenda.

## **5. Matters arising from minutes of previous meeting**

5.1. Heild Grove- AP went to see the notice board at the Heild grove and reported that it was structurally in good repair.

- 5.2. The Clerk contacted Chalc and enquired if a defibrillator would be acceptable use for the Cheshire East development money, clerk to do more research and to look in to possible locations.
- 5.3. Arley sent an invitation to the parish council inviting all residence to their Jubilee celebration, the clerk put a copy on the website and notice board.

## **6. Public Forum**

- 6.1. NA

## **7. Correspondence and Reports from Cllrs and clerk**

- 7.1. RL reported that he had set up an email for notifying the council to fly tipping and litter but had received no notifications.
- 7.2. KP sent a report for the clerk to read out concerning winter gritting, school lane improvements and Cheshire show traffic management, clerk to distribute to the Cllrs that missed the meeting.
- 7.3. Clerk reported she had attended a Chalc training session and suggested that Cllrs may also benefit from these training sessions.

## **8. Planning**

- 8.1 Arley Hall and Gardens planning letter update - Cheshire East planning replied clarifying that the planning will be required for some of the events due to be held.
- 8.2 Caldwell Gate, concern from Member of Public was passed to the Cheshire East planning department.

## **9. Accounts**

- 9.1. IS reported that there was over £7000 in the account at the end of march.
- 9.2. Notice Board – IS noted that if a new notice board was required, the money was available.
- 9.3. Clerks remuneration – the clerk requested information from Chalc regarding the correct pay grade, DG proposed Nalc SCP 7 and it was agreed by all, Clerk to provide an invoice for the last quarter.
- 9.4. Chalc training – the Clerk requested to do a further training session with chalc, IS agreed there was the money available.
- 9.5. AGAR Certificate of exemption – IS reported that the accounts were ready but had not been audited by PA yet, however the AGAR certificate of exemption could be signed and submitted, signed by IS and DG.

## **10. Report from Cllr Kate Parkinson, Cheshire East**

- 10.1. - See 7.3

## **11. Any Other Business**

- 9.1 Jubilee – See 5.3

Chairman Closed the meeting at 9pm